

**FAIRFIELD ALABAMA HOUSING AUTHORITY**  
**Complaint Form**

**Before making this complaint, please answer the following questions:**

1. Have you reported this problem before?  Yes.  No. If the answer is yes, to whom and when did you report this? \_\_\_\_\_
  
2. If there is a problem between you and another resident, have you tried to work this out between you and that resident?  Yes.  No. If the answer is yes, when did you talk with them and about what?  
\_\_\_\_\_

I, \_\_\_\_\_ of \_\_\_\_\_  
wish to make the following complaint:

**Who?** \_\_\_\_\_

Who is the complaint against; please give full name and address

If the complaint is against the Fairfield Alabama Housing Authority, please be specific as to what department:

\_\_\_\_\_  
Property Management, Maintenance, Community Services, Administration

**What?** Is the nature of the complaint: Be specific, please tell exactly what you feel the problem to be:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Where** did the problem occur? Approximate location or exact address:

\_\_\_\_\_  
\_\_\_\_\_

**When** did the problem occur? Give specific date and time:

\_\_\_\_\_

**Describe** any other circumstances that you feel will better explain the problem. Provide attachments if necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By my signature, I affirm that the above is true to the best of my knowledge

\_\_\_\_\_  
Date

***Once you have completed this form, printed, signed and dated, please deliver or mail to the FAHA Executive Division at 6704 Avenue D, Fairfield, Alabama 35064***